



West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

ZONAL OFFICE BERHAMPORE

Administrative Building,
WBSEDCL, 3rd Floor,
5, Cantonment Road,
Berhampore,
Murshidabad – 742101.
Ph No - 03482-253705
E-mail: zm.berhampore@wbasedcl.in

Regd. Office of WBSEDCL:
Vidyut Bhawan,
Block-DJ, Sector – II,
Bidhannagar,
Kolkata – 700 091.
Website-www.wbasedcl.in
CIN-U40109WB2007SGC113473

Memo No.-ZMB/Estb/NIEt/Lift/24-25/ 1157

Dated: 05.12.2024

NOTICE INVITING e-TENDER

N.I.T. NO. ZMB/ESTB/E-TENDER/24-25/02

Dated: 05.12.2024

E-tender in two parts is invited from bonafide, experienced and resourceful contractors of WBSEDCL, WBSETCL, DPL, PGCIL, NTPC and other Central Government / State Government / Semi Government undertaking/any other organization of repute for the following works: -

- **Name of the work** : 2nd Call for Repair and Maintenance of existing lift of Administrative Building(4storied), WBSEDCL at Berhampore under Murshidabad District
- **Estimated Amount** : ₹ 5,46,000/-
- **Earnest Money Deposit (EMD):** ₹ 11,000/-
- **Completion Time** : 60 (Sixty) Days
- **Cost of Bid Documents** : NA

Intending bidders desirous of participating in the tender are to log on to the website <https://wbtenders.gov.in> for the tender. The tender can be searched by typing WBSEDCL in the search engine provided in the website. Further other details including qualifying requirements please visit www.wbasedcl.in or office notice board of the above office.

KEY DATES

1.	Date of uploading of NIT & other Documents (Publishing Date)	16/12/2024 AFTER 12:00 hrs
2.	Documents download/sell start date (online)	16/12/2024 FROM 12:00 hrs
3.	Bid submission starting date (online)	16/12/2024 FROM 12:00 hrs
4.	Document download end/Bid submission closing date (online)	26/12/2024 AT 18:00 hrs
5.	Date of submission of EMD (Online)	ON 16/12/2024 FROM 12:00 hrs TO 26/12/2024 UPTO 18:00 hrs
6.	Techno-commercial bid opening date	30/12/2024 AFTER 14:00 hrs
7.	Techno-commercially qualified bidders' list uploading date	To be notified later
8.	Price bid opening date	To be notified later

- If a Holiday falls on any of the schedule date then schedule date shall be considered on next working day.



Section II

INVITATION OF BID



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INVITATION OF BID

1. SCOPE OF WORK:-

TECHNICAL ELIGIBILITY CRITERIA OF THE BIDDER:-

The bidder must have successfully completed similar nature of works during last seven years (date of completion of work should be on or after 16.12.2017) subject to fulfillment of the following criteria:

- a) **Three similar completed works each of the contracts comprising of executed value not less than the amount equal to 40 % of the estimated cost i.e. ₹ 2,18,400.00**
Or
- b) **Two similar completed works each of the contracts of executed value not less than the amount equal to 50 % of the estimated cost i.e ₹ 2,73,000.00**
Or
- c) **One similar completed work of executed value not less than the amount equal to 80 % of the estimated cost ie ₹ 4,36,800.00**

N.B.-Completion Certificates indicating Name of the Work, Ordered Amount, Executed Amount, date of commencement and completion of the work and detail communicational address along with contact number of the Client should be submitted by the Bidder. Completion Certificate from the concerned Executive Engineer/District Engineer/Divisional Engineer/Assistant Engineer or equivalent rank and above will be treated as valid credential. Also uploading of copy of work order and schedule of work as supporting documents of completion certificate is mandatory.

2. COMMERCIAL ELIGIBILITY CRITERIA OF THE BIDDER:-

- a) Average annual turnover during last three financial years (i.e. 2021-22, 2022-23 and 2023-24) shall not be less 30 % of the estimated cost.
- b) Working capital in the year, preceding the year of bid submission (i.e. in financial year-2023-24) shall not be less than 30% of the estimated cost.
- c) In case documents certifying credit facility (**Refer Annexure II**) from a scheduled Bank is submitted, the requirement given in clause no (b) shall be judged by adding available credit facility and working capital taken together.
- d) Annual audited Financial Report for last three financial years (i.e. 2021-22, 2022-23 and 2023-24) to be submitted for verification in respect of bidders for whom audit of account is mandatory. For those whose audit of accounts is not mandatory they shall submit copy of IT returns along with related enclosures (**Form 3CA/3CB and particulars are reported in the Form 3CD u/s 44 AB of Income Tax Act'1961**) for last five financial years (ie 2019-20, 2020-21, 2021-22, 2022- 23 and 2023-24).
Necessary documentary evidence as detailed herein above shall have to be uploaded by the bidder to ascertain the commercial eligibility criteria.

3. OTHER STATUTORY REQUIREMENTS:-

The Bidder shall furnish the following documents-

- (i) EPF Registration Certificate and Challan for the month of August 2024.
- (ii) I.T Return for last three financial years (ie 2021-22, 2022-23 and 2023-24) & PAN Card.
- (iii) GST Registration No. Certificate and GST return form 3B for the month of September 2024.
- (iv) Professional Tax Certificate along with deposit challan for financial year 2024-25.
- (v) ESI Registration Certificate and Challan for the month of August 2024.
- (vi) Trade License in respect of the prospective Bidder, Proprietorship Firm (Valid Trade License), Partnership Firm (Partnership Deed, Valid Trade License and Power of Attorney), Pvt. Ltd. & Ltd Company (Incorporation certificate i.e. MOA and AOA, Valid Trade License and Power of Attorney), Relevant board resolution may be submitted in case of Pvt. Ltd. and Ltd Companies and Co-operative Society (Society Registration Copy, Valid Trade License and Power of Attorney).
- (vii) Copy of Electrical Contractor's License with validity in the name of bidder.
- (viii) Relevant Supervisory Competency Certificate for repairing and maintenance of lifts.
- (ix) Information regarding any past and current litigation with WBSEDCL/WBSETCL/Govt /PSU in which the bidder is involved the party's concerned and disputed amount.
- (x) List of Machinery and key personnel.

NB: Any MOU/Temporary arrangement to constitute an Entity having no statutory Registration Certificates (Non-Permanent Establishment) beyond the above entities mentioned in 3(vi) for the purpose of applying as prospective bidder will not be considered as valid document.

4. Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt of India (viz. nCode Solution, Safescrypt, e-Mudhra). DSC is given as a USB e-Token. After obtaining the Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.



5. EMD can be deposited in the online mode only.
6. For deposition of EMD through online mode (Bank Name-ICICI Bank Ltd., A/C No.-193405000657, Account Title- West Bengal State Electricity Distribution Company Ltd., Account Type –Current, IFSC Code-ICIC0001934, MICR Code-700229096, ICICI BANK LTD., BLOCK-A, ECOSPACE BUSINESS PARK, RAJARHAT, KOLKATA-700156.) following options are available for payment of EMD for the intending bidders-
 - A. Net-banking through Payment Gateway.
 - B. RTGS/NEFT Payment: On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed. Bidders are also advised to submit EMD of their bid, at least 1 working day before the bid submission closing date as it requires time for processing of Payment of EMD.
7. Earnest Money Deposit amounting to ₹ 11,000/- (Rupees Eleven Thousand Only) shall be submitted in online mode (refer point no 6 A and B). **Earnest Money Deposit in any other form or amount will not be accepted.**
8. Exemption from deposition of earnest money deposit (EMD) shall not be allowed under any circumstances.
9. The bidder shall submit along with the offer necessary documents in support of credential (related to the tender) to WBSEDCL/Other Power Utilities/Other Govt. Departments in earlier occasions towards financial capabilities to the extent of the estimated financial capacity of the tenderer.
10. WBSEDCL reserves its right to take decision keeping its financial interest. The provisions of Purchase Policy along with the Civil Works Policy of WBSEDCL with subsequent amendment will be applicable.
11. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.
12. The offer against tender should remain valid for a minimum period of 180 days from the date of opening of the Price bid. However, WBSEDCL may, on the merit of case, request for extension of validity of the offer for a further suitable period without any change in terms & conditions of the offer.
13. Any evidence of unfair Trade Practices including overcharging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders.
14. WBSEDCL is not bound to accept the lowest tender and reserves the right to cancel any or all the tenders unilaterally.
15. Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.
16. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender along with the Revised Purchase Policy and Civil Works Policy of WBSEDCL.
17. Price Bid of a bidder will be considered only if his Techno-commercial Bid is found acceptable by WBSEDCL. Decision of WBSEDCL will be final and absolute/binding in this respect. The list of techno-commercially qualified bidders will be displayed in the said website in due course.
18. Conditional / Incomplete tender will not be accepted under any circumstances.
19. Labour Welfare Cess @ 1% (one percent) of bill value will be deducted from every bill.
20. WARRANTY: - Minimum 12th month warranty on repair and replacement items of lift from the date of handover is to be provided.
21. Maintenance: - One-year free maintenance on repaired Lift from the date of handover is to be provided. Emergency Call should be attained within one Hour.



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NOTE:

1. WBSEDCL reserves the right to reject or accept any Bid or part thereof or all Bids received at its sole discretion without assigning any reason (s) whatsoever.
2. WBSEDCL reserves the right to go to divisible contract, if necessary.
3. WBSEDCL is not necessarily bound to accept the lowest offer.
4. Submission of Bidding Documents will not be construed to mean that such bidder is automatically considered qualified.
5. Tender submitted after expiry of scheduled date and time shall not be considered.
6. The Bidding Documents are not transferable under any circumstances.
7. No interest shall be payable for Bid Guarantee.
8. Any extraneous conditions will be treated as non-responsive.
9. The Bids must be submitted in prescribed proforma only.
10. Formation of any Cartel may lead to the cancellation of tenders with period measures as necessary and WBSEDCL reserves the right to take such unilateral decisions without further notice to anyone.
11. Bidders shall ensure that all pre-requisites are duly fulfilled by them and if there is any dispute regarding non-submission of any document, WBSEDCL reserves the right to cancel the Bid unilaterally without assigning any reasons whatsoever.
12. The bidder is expected to examine carefully all instruction, conditions, forms, schedules terms, annexure, specifications and drawings of the bidding document. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, may lead to rejection.
13. **The document uploaded by the bidders should be legible otherwise the bid will be rejected without any prejudice.**
14. **Bid evaluation will be conducted only on the basis of final documents uploaded by the bidders within last date and time of online bid submission.**
15. **In case the quoted rate by the bidders is in the range of (-)20% to (-) 80% of the estimated amount, the contractor shall furnish an Additional Performance Security in the format given in Annexure – "VIII" which shall be equal to 10 % of the tendered amount. (As per memo no: 82(5)-POW- 13099/3/2018-SECTIONS (POWER) dated 05.07.2021 of Govt. of West Bengal, Department of Power). The Additional Performance Security shall be submitted in the form of Bank Guarantee issued by any Scheduled Commercial Bank as per enclosed format before placement of award of contract.**

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05.12.2023

(D. K. Mandal)
Addl. CE & Zonal Manager,
Berhampore Zone, WBSEDCL